



**ORDER GRANTING REQUEST TO  
INSPECT OR REQUIRING CHFS  
TO NOTIFY BIOLOGICAL PARENTS**

Case No. \_\_\_\_\_  
Court Circuit  
County \_\_\_\_\_  
Division \_\_\_\_\_

IN RE: \_\_\_\_\_  
PETITIONER, Adult Adopted Person (Twenty-one years of age or older)

Names of Adoptive Parents \_\_\_\_\_

**ORDER**

The Court, upon petition of the adult person to allow him/her to inspect and/or copy his/her adoption records retained by this court finds that it is satisfied of the identity of the above-named adult adopted person; and further, IT IS HEREBY ORDERED:

- That the Petitioner's request to inspect and/or receive a copy of his/her adoption records retained by this court is granted, there being a record of the biological parents' consent to such inspection contained with the adoption records; or
- That the Cabinet for Health and Family Services is directed to notify the biological parents of Petitioner's request. The Cabinet must within six (6) months make a complete and reasonable effort to locate said biological parents. When the search is completed, the Cabinet must file with the court an affidavit of notification, or an affidavit that the parents are deceased or cannot be located. If located, the biological parents will have at least 60 days to file an affidavit with the court authorizing adult adopted person to inspect all papers and records pertaining to his/her adoption proceedings.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Judge

**NOTICE TO THE PETITIONER**

If the Court has ordered the Cabinet for Health and Family Services to notify your biological parents of your request and to obtain their consent, the Cabinet will have six (6) months to search for and locate them. If your biological parents are located, they will have 60 days to respond. For this search by the Cabinet, you may be asked to pay a reasonable fee not to exceed \$250. The check should be made payable to "Kentucky State Treasurer" and mailed to:

Cabinet for Health and Family Services  
Attn: Adult Adoptees  
275 East Main Street  
Frankfort, Kentucky 40601  
Telephone: (502) 564-2147

You should call the Cabinet to verify the amount prior to sending your check.

Distribution: Court File  
Petitioner  
CHFS